

Obtaining FERPA/SAYO-Y consent for Adult Students (18+)

When a student reaches the age of 18 or enters a postsecondary institution (whichever occurs first), their educational rights and protections under FERPA automatically transfer to the student. The only exceptions would be if a student elects to voluntarily transfer their educational rights to another individual over 18 or if an adult is identified by a court or other agency to maintain the educational rights of a student beyond the age of 18. Unless provided written documentation that an 18-year-old student does not hold their educational rights, grantees must obtain consent directly from the student.

Sample consent language (FERPA and SAYO-Y) for adult students (18+) are included below.

Sample FERPA Consent

I _____ (Student name) hereby authorize and consent to DCPS Office of the Chief of Staff, Office of the State Superintendent, or _____ (name of school to provide my education information to _____ (Grantee Name) and the DC Office of Out of School Time Grants and Youth Outcomes (OST Office). I further authorize the release of my educational records for the current school year to the parties listed above that include the following information: education transcripts, school/program enrollment information, universal student ID, address, demographic data, attendance data, credit history, grades, assessment data, IEP information, and graduation attainment. This authorization and release shall remain in effect from the date signed through my graduation or entry into a post-secondary institution (i.e. college). I understand that I may revoke this consent at any time.

By signing below, 1) I acknowledge and understand that I have the opportunity to review the records to be disclosed and the right to challenge the contents of such records, and 2) I am at least 18 years of age.

Student Name

Student Signature

Date

Sample Survey of Academic and Youth Outcomes-Youth Survey (SAYO-Y) Consent

_____ (Grantee Name) is funded by the Office of Out of School Time Grants and Youth Outcomes (OST Office), a DC Government agency. As a grantee, we are required to share participant information with the OST Office that may be collected on the enrollment form such as full name, date of birth, school name, demographics, and age.

In addition, we are required to administer a questionnaire called the Survey of Academic and Youth Outcomes (SAYO-Y). The SAYO-Y is a brief survey with questions about what you think of the program and of the potential benefits of attending the program. All information collected through the SAYO-Y is confidential and no individual student or their individual responses will be identified. Participation in the SAYO-Y is voluntary.

By signing below, I give permission to be included in the SAYO-Y survey.

Student Name

Student Signature

Date