APPENDIX 8: Scoring Rubric -	FY24 OST Coordinating Entity	

Program Description (76 points)				
Organization History, Leadership and Experience (20 points)				
Unacceptable or Did Not Respond (1 point)	Acceptable (2 points)	Good (3 points)	Excellent (4 points)	
		*Competitive Points	□ Is a current OST FY23 grantee	
Does <u>not</u> describe leadership staff with broad expertise and commitment to youth.	 Describes history and mission of organization OR Describes leadership staff with broad expertise and commitment to youth. 	 Describes history and mission of organization AND Describes leadership staff with broad expertise and commitment to youth. 	 Details history and mission of organization AND Details directors, senior staff, and board members with broad expertise and commitment to youth AND Details organization's approach and philosophy in implementing a youth development approach 	
□ Does <u>not</u> describe key staff that will deliver the program and manage grant funds	 Describes key staff that will manage grant funds 	 Describes key staff that will manage grant funds AND Provides evidence of success in managing and/or complying with grant requirements 	 Details key staff that will manage grant funds AND Provides quantitative evidence of success in managing and complying with grant requirements AND Provides qualitative evidence of success in managing and complying with grant requirements 	

□ Does <u>not</u> describe the program team, tenure, experience, and connection with the community	 Describes the program team, tenure, experience, and connection with the community 	experience, and connection with the community AND □ Describes how the program personnel are	 Details the program team, tenure, experience, and connection with the community AND Details how the program personnel are best suited to implement youth development programs and serve the target population AND Details program personnel's experience and understanding of the needs of the youth and community/neighborhood
□ Does <u>not</u> describe how the organization identifies structural racism	 Describes how the organization identifies structural racism 	 <u>Describes</u> how the organization identifies structural racism AND Provides examples of work done by the organization to dismantle structural racism 	 Details how the organization identifies structural racism AND Provides examples of work done by the organization to dismantle structural racism within the specific community to be served
Essential Relationships (4 po	ints)		
Unacceptable or	Acceptable	Good	Excellent
Did Not Respond (1 point)	(2 points)	(3 points)	(4 points)
 Does <u>not</u> describe history of working within public housing and/or temporary housing communities AND Does <u>not</u> describe any existing relationships or experience with DHS and/or DCHA communities 	 Describes history of working within public housing and/or temporary housing communities OR Describes any existing relationships or experience with DHS and/or DCHA communities 	 Describes history of working within public housing and/or temporary housing communities AND Describes history with the DCHA or DHS location selected AND Describes existing relationships or experience with DHS and/or DCHA communities 	 Details history of working within public housing and/or temporary housing communities AND Clearly explains the connection and history with the DCHA or DHS location selected and why the applicant wishes to coordinate services for these communities AND Details existing relationships and experience with DHS and/or DCHA communities to be served

Subcontractor Management (12 points)			
Unacceptable or Did Not Respond (1 point)	Acceptable (2 points)	Good (3 points)	Excellent (4 points)
 Does <u>not</u> describe the organization's internal financial management controls with respect to managing subcontractor agreements AND Does <u>not</u> describe the organization's process to manage subcontractors 	managing subcontractor agreements OR □ Describes the organization's process for	 Describes the organization's internal financial management controls with respect to managing subcontractor agreements AND Describes the organization's process for managing subcontractors 	 Details clealry the organization's internal financial management controls with respect to managing subcontractor agreements AND Details the organization's process for manage subcontractors, including examples
□ Does <u>not</u> describe how the organization will ensure all staff, contractors, and volunteers will receive background checks and clearances and are suitable to work with children and youth.	 Describes how the organization will ensure staff will receive background checks and 	 Describes how the organization will ensure staff, contractors, and volunteers will receive background checks and clearances 	 Details clearly how the organization will ensure all staff, contractors, and volunteers will receive background checks and clearances in a timely manner AND Details process for ensuring all staff, contractors, and volunteers and are suitable to work with children and youth
 Does <u>not</u> describe any challenges the organization foresees with subcontractors and how those issues may be resolved AND Does not describe the frequency of support organization foresees subcontractors will require on a daily basis and how the applicant plans to address the need 	organization foresees subcontractor	 Describes challenges the organization foresees with subcontractors and how those issues may be resolved AND Describes the frequency of support organization foresees subcontractors will require 	Describes challenges the organization foresees with subcontractors and how those issues may be resolved, including plan to address accident/incident reports, health and safety issues, attendance (of youth and subcontractors), budget and financial reporting concerns AND □ Describes the frequency of support organization foresees subcontractors will require on a daily basis and how the applicant plans to address the need

Unacceptable or	Acceptable	Good	Excellent
Did Not Respond (1 point)	(2 points)	(3 points)	(4 points)
Does <u>not</u> describe the program(s) and activities provided to youth	 Describes the program(s) and activities provided to youth 	 Describes the program(s) activities provided to youth AND Describes how the youth experience the program 	 Details program(s) and a comprehensive array of activities to be provided to youth, including but not limited to academic support, enrichment, social-emotional development, leadership, and sports/recreational services AND Details how program activities will promote youth development/achievement AND Details how youth representing the targeted population experience the program AND Details the frequency of each activity
 Does <u>not</u> describe the types of services and variety of programming organization will be seeking from subcontractors AND Does <u>not</u> indicate if the organization will provide direct services for any portion of the program. 	 Describes the types of services and variety of programming organization will be seeking from subcontractors 	 Describes the types of services and variety of programming organization will be seeking from subcontractors AND Indicates if the organization will provide direct services for any portion of the program. 	 Details the types of services and variety of programming organization will be seeking from subcontractors and identifies potential subcontractors to offer services AND Indicates if the organization will provide direct services for any portion of the program and, if so, details clearly the services.that the organization as the coordinating entity will provide
Does <u>not</u> state any measurable objectives that the program will achieve	States at least one measurable objective	□ States at least three measurable objective	States five measurable objective that the
	that the program will achieve but does not	that the program will achieve and clearly	program will achieve and clearly identifies the
	identify the subject, behavior, assessement	identifies the subject, behavior, assessement	subject, behavior, assessement criteria and
	criteria and/or time period	criteria and time period	time period

services and activities that will be	 Describes the evidence-based services and activities (programs, models, instructional methods and techniques) that will be implemented to achieve each objective 	and activities (programs, models, instructional methods and techniques) that will be implemented to achieve each objective AND □ Describes how the evidence-based	 Details the evidence-based services and activities (programs, models, instructional methods and techniques) that will be implemented to achieve each objective AND Details how the evidence-based intervention will be implemented with fidelity AND Includes citations for all research
Youth Involvement (12 point	ts)		
Unacceptable or	Acceptable	Good	Excellent
Did Not Respond (1 point)	(2 points)	(3 points)	(4 points)
Does <u>not</u> describe the strategies the program uses to recruit youth into the program or why recruitment is not an issue	 Describes the strategies the program uses to recruit youth into the program OR Explains why recruitment is not an issue 	 Describes the strategies the program uses to recruit youth into the program OR Explains why recruitment is not an issue AND Describes successes or challenges encountered with recruitment strategies 	 Details the strategies the program uses to recruit youth into the program, including how the strategies reach the target population OR Explains why recruitment is not an issue AND Details if these recruitment strategies have been prievously used, and, if so, describes both the successes and challenges, or, if not, describes the rationale that suggests success

 Does <u>not</u> describe the strategies the program uses to retain youth or why retention is not an issue 	5 1 5	 Describes the strategies the program uses to retain youth into the program OR Explains why retention is not an issue AND Describes successes or challenges encountered with retention strategies 	 Details the strategies the program uses to retain youth into the program and how they are aligned with youth development OR Explains why recruitment is not an issue AND Details if these retention strategies have been prievously used, and, if so, describes both the successes and challenges, or, if not, describes the rationale that suggests success AND Details how being retained in the program benefits the youth
 Does <u>not</u> describe youth involvement in the development or implementation of the program(s) AND Does <u>not</u> describe youth leadership opportunities in the design of the program 	development or implementation of the program(s) OR □ Describes youth leadership opportunities in	 Describes youth involvement in the development or implementation of the program(s) AND Describes youth leadership opportunities in the design of the program 	 Details authentic youth involvement in the design of the program AND Details authentic youth leadership opportunities AND Provides examples of specific youth involvement and leadership opportunities AND Provides examples of changes made to program as a result of youth input

Making Connections (12 points)			
Unacceptable or Did Not Respond (1 point)	Acceptable (2 points)	Good (3 points)	Excellent (4 points)
 Does <u>not</u> describe how program supports youth with connecting to the larger community OR Does <u>not</u> describe reasons for not supporting youth with community connections 	 Describes how program supports youth with connecting to the larger community OR Describes reasons for not supporting youth with community connections 	 Describes and provides at least one example of how the program supports youth with connecting to the larger community OR Describes rationale for not supporting youth with community connections 	 Details and provides multiple examples of how the program supports youth with connecting to the larger community AND Details how these connections benefit the youth OR Details reasonable rationale for not supporting youth with community connections
 Does <u>not</u> describe authentic connection to the community served OR Does <u>not</u> describe reason for not having an authentic connection to the community 	 Describes authentic connection to the community served OR Provides reasons for not having authentic connection to the community served 	 Describes authentic connection to the community served and provides examples of this connection OR Describes valid reasons for not having authentic connection to the community served 	 Details authentic connection to the community served and provides examples of this connection AND Describes other role the organization has in the youth's life either through a connection to the school, family, community, or other system AND Describes how the community engagement benefits the youth OR Details reasonable rationale for not having other engagement

 Does <u>not</u> describe strategies the program will use to engage families OR Does <u>not</u> explain why family engagement is not a component of programming 	 Describes strategies the program will use to engage families OR Indicatess family engagement is not a component of programming 	 Describes strategies the program will use to engage families and why this is important AND Describes successes and challenges engaging families OR Provides valid reasons for why family engagement is not a component of programming 	 Detail strategies the program will use to engage families AND Details why family engagement is important to youth development AND Describes successes and challenges engaging families. If the strategies are new, describe the rationale that suggests success OR Provides valid reasons for why family engagement is not a component of programming
	ffing, Quality & Sustainabili	ity (40 points)	
Coordination (12 points)			
Unacceptable or	Acceptable	Good	Excellent
Did Not Respond (1 point) Does <u>not</u> describe how students participating in the program will travel to and from the program OR Does <u>not</u> provide assurances for attention to safety, health, and nutrition issues 	program will travel to and from the program OR □ Provide assurances for attention to safety,	(3 points) Describes how students participating in the program will travel to and from the program AND Provides assurances for attention to safety, health and/or nutrition issues 	(4 points) Details how students participating in the program will travel to and from the program AND Details assurances for all of the following: attention to safety, health, and nutrition issues

 Does <u>not</u> describe how the program will utilize partnerships to offer a broad spectrum of services to youth served. OR Does <u>not</u> indicate why partnerships are not a necessary component to programming. 	□ Indicates that nartnershins are not a	 Describes what partnerships the program will utilize and how they will offer support OR Provides valid reason that partnerships are not a necessary component to programming. 	 Describes how the program will utilize varoius partnerships to offer a broad spectrum of services to youth served and provides example MOA(s)/Letter(s) of Support OR Details rationale for why partnerships are not a necessary component to programming. 		
OST Program Staffing (8 poir	nts)				
Unacceptable or Did Not Respond (1 point)	Acceptable (2 points)	Good (3 points)	Excellent (4 points)		
 Does <u>not</u> describe the staff organization of the OST program and narrative descriptions for key staff AND Does <u>not</u> describe the OST program site coordinator role Does <u>not</u> describe the projected staff ratio 	program OR □ Describes the OST program site coordinator role □ Describes the projected staff ratio	program AND Describes the OST program site coordinator role Describes the projected staff ratio	 Details the staff organization of the OST program and narrative descriptions for all key program staff AND Details the OST program site coordinator role, including the number of hours per week, job responsibilities, and qualifications Details the projected staff ratio and how it meets DC Childcare regulations 		
AND Does <u>not</u> list staff positions beyond the site coordinator 		 Lists staff positions beyond the site coordinator 	AND Lists all staff positions beyond the site coordinator and the responsibilities and qualifications 		
Quality & Continuous Impro	Quality & Continuous Improvement (8 points)				
 Does <u>not</u> describe training opportunities that will be made available to OST program staff 	 Describes training opportunities that will be made available to OST program staff 	 Describes training opportunities that will be made available to OST program staff and volunteers 	 Details training opportunities that will be made available to OST program staff and volunteers AND Detail how the identified training aligns with a youth development approach 		

 Does not describe program improvement or how the program measures quality AND Does not describe any changes made to the program based on data collected in previous years 	 Describes some program improvement and how the program measures quality OR Describes some changes made to the program based on data collected in previous years 	 Describes some program improvement and how the program measures quality AND Describes some changes made to the program based on data collected in previous years 	 Details a history of organization's commitment to the continuous cycle of improvement through measurements such as self-assessment, external assessment, or completed staff trainings AND Details changes made to the program based on data collected in previous years with examples of how those changes affect the youth AND Details how youth are involved in the process of continuous improvement
Sustainability (12 points)			
Unacceptable or Did Not Respond (1 point)	Acceptable (2 points)	Good (3 points)	Excellent (4 points)
 Does <u>not</u> describe the organization's indirect costs and if the organization's indirect costs are above 30% 	 Describes the organization's indirect costs and indicates if the organization's indirect costs are above 30% 	 Describes the organization's indirect costs AND If the organization's indirect costs are above 30%, explains why 	 Details the organization's indirect costs AND The description provided is justifiable to the size and scale of the organization AND If the organization's indirect costs are above 30%, provides detailed rationale for why
 Does <u>not</u> describe how the organization plans to raise revenue AND Does <u>not</u> describe other sources of funding 	 Describes how the organization plans to raise revenue OR Dsescribes other sources of funding 	 Describes how the organization plans to raise revenue and fundraising strategies are varied AND Describes other sources of funding and status of funding AND Indicates that program is free to participants, or if there is a nominal program fee, describes how the program will accommodate youth whose families cannot afford to pay 	 Details how the organization plans to raise revenue and the fundraising strategies are varied AND Details other sources of funding, status of funding, and has secured additional funds for the program AND Indicates that program is free to participants, or if there is a nominal program fee, details rationale for why fees are collected and explains how youth can participate regardless of ability to pay

□ Does <u>not</u> describe strategies, resources, training opportunities, or other supports the organization has in place to support and sustain OST youth workers, teachers, and volunteers	organization has in place to support and sustain OST youth workers or teachers	 Describes strategies, resources, training opportunities, or other supports the organization has in place to support and sustain OST youth workers, teachers, and volunteers AND Describes successes and challenges sustaining OST staff and volunteers. 	 Details strategies, resources, training opportunities, or other supports the organization has in place to support and sustain OST youth workers, teachers, and volunteers AND Describes successes and challenges sustaining staff and volunteers. If the strategies are new, describe the rationale that suggests success
Budget & Budget Narrative	e (12 points)		
Budget (4 points)			
Unacceptable or Did Not Respond (1 point)	Acceptable (2 points)	Good (3 points)	Excellent (4 points)
 Does <u>not</u> include budget item details, quantities and cost per unit for all expenses 	 Includes budget item details, quantities and cost per unit for some expenses 	 Includes budget item details, quantities and cost per unit for all expenses AND Some line item expenses are described and justified 	 Include budget item details, quantities and cost per unit for some expenses AND All line item expenses described and justified, including calculations
Budget Narrative (8 points)			
Unacceptable or Did Not Respond (1 point)	Acceptable (2 points)	Good (3 points)	Excellent (4 points)
□ Does <u>not</u> describe how the grant funds will be used	Describes how the grant funds will be used	 Describes how the grant funds will be used and justifies costs 	 Details how the grant funds will be used and justifies costs AND All expenses align with program activities and youth development outcomes
 The cost per hour is <u>not</u> appropriate AND The cost per student is <u>not</u> appropriate 	 The cost per hour is appropriate OR The cost per student is appropriate 	 The cost per hour is appropriate AND The cost per student is appropriate 	 The cost per hour is appropriate AND The cost per student is appropriate AND The cost per hour and student are justified
TOTAL POINTS		/ 1	.28