Program Description (100 points)

Organization History, Capacity and Relevant Experience (20 points)

Unacceptable or Did Not Respond (1 point)	Acceptable (2 points)	Good (3 points)	Excellent (4 points)
		Competitive Points	□ Is a current OST FY23 grantee
□ Does not describe history and mission of organization AND □ Does not describe any past mentorship programs that have been managed by the organization AND □ Does not describe organization's approach or philosophy towards youth development	□ Describes history and mission of organization, including past mentorship program(s) managed by the organization and how success was measured OR □ Describes organization's approach or philosophy towards youth development	□ Describes history and mission of organization, including past mentorship program(s) managed by the organization AND □ Describes organization's approach or philosophy towards youth development	□ Details history and mission of organization AND □ Details the organization's history of managing past mentorship program(s) and details how success of program was measured AND □ Details organization's approach and philosophy in implementing a youth development approach
□ Does not describe ability to coordinate youth programs AND □ Does not describe ability to deliver youth development program	□ Describes ability to coordinate youth program OR □ Describes ability to deliver youth development program	□ Describes ability to coordinate youth program AND □ Describes ability to deliver youth development program	□ Details ability to coordinate youth program AND □ Details organization's history of success in coordinating youth programs AND □ Details ability to deliver youth development program AND □ Provides strong examples of success in delivering college and career programs/services

□ Does <u>not</u> cite internal capacity to manage or comply with the grant requirements	□ Describes internal capacity to manage and/or comply with the programmatic reporting requirements	□ Describes internal capacity to manage and comply with the programmatic reporting requirements **AND** □ Describes internal operations and expertise for delivering youth programs	□ Describes internal capacity to manage and comply with the programmatic reporting requirements **AND** □ Describes internal operations and expertise for delivering youth programs **AND** □ Describes a history of managing federal grants programmatically
□ Does <u>not</u> describe how the organization identifies structural racism	□ Describes how the organization identifies structural racism	□ <u>Describes</u> how the organization identifies structural racism **AND** □ Provides examples of work done by the organization to dismantle structural racism	□ Details how the organization identifies structural racism **AND** □ Provides examples of work done by the organization to dismantle structural racism within the specific population to be served

Need and Justification for Program(s) (8 points)

Unacceptable or Did Not Respond (1 point)	Acceptable (2 points)	Good (3 points)	Excellent (4 points)
□ Does <u>not</u> describe the targeted population to be served **AND** □ Does <u>not</u> describe how the program plans to meet the unique need(s) of the population to be served	□ Describes the targeted population, including the grade level, to be served **OR** □ Describes how the program plans to meet the unique need(s) of the population to be served	□ Describes the targeted population, including the grade level, to be served **AND** □ Describes how the program plans to identify students to be served	□ Details the targeted population to be served using current data and explains why organization proposes to serve this population **AND** □ Details how the program plans to identify students to be served **AND** □ Details how the program plans to meet the unique need(s) of the population to be served
□ Does <u>not</u> describe how program will address the needs of "at-risk" and/or underserved youth	□ Describes how program will address the needs of "at-risk" and/or underserved youth	□ Details how program will address the needs of "at-risk" and/or underserved youth as defined in the RFA	□ Details how program will address the needs of "at-risk" and/or underserved youth as defined in the RFA **AND** □ Details accurately how the organization determines youth meet the definition of at-risk and/or underserved

At-Risk/Underserved Population(s) to be Served* (32 points) *Competitive Points

Acceptable (1 point)	Good (2 points)	Great (3 points)	Excellent (4 points)
☐ 1- 25% of proposed youth to be served are living in poverty as demonstrated by eligibility for TANF, SNAP and/or Free- and Reduced-priced Meals	☐ 25%-49% of proposed youth to be served are living in poverty as demonstrated by eligibility for TANF, SNAP and/or Free- and Reduced-priced Meals	☐ 50%-74% of proposed youth to be served are living in poverty as demonstrated by eligibility for TANF, SNAP and/or Free- and Reduced-priced Meals	☐ 75%-100% of proposed youth to be served are living in poverty as demonstrated by eligibility for TANF, SNAP and/or Free- and Reduced-priced Meals
☐ 1- 25% of proposed youth to be served are students with disabilities	☐ 25%-49% of proposed youth to be served are students with disabilities	☐ 50%-74% of proposed youth to be served are students with disabilities	☐ 75%-100% of proposed youth to be served are students with disabilities
☐ 1- 25% of proposed youth to be served are students who are immigrant, migrant and/or English Learners	☐ 25%-49% of proposed youth to be served are students who are immigrant, migrant and/or English Learners	☐ 50%-74% of proposed youth to be served are students who are immigrant, migrant and/or English Learners	☐ 75%-100% of proposed youth to be served are students who are immigrant, migrant and/or English Learners
☐ 1- 25% of proposed youth to be served identify as LGBTQ	☐ 25%-49% of proposed youth to be served identify as LGBTQ	☐ 50%-74% of proposed youth to be served identify as LGBTQ	☐ 75%-100% of proposed youth to be identify as LGBTQ
☐ 1- 25% of proposed youth to be served are experiencing homelessness	☐ 25%-49% of proposed youth to be served are experiencing homelessness	☐ 50%-74% of proposed youth to be served are experiencing homelessness	☐ 75%-100% of proposed youth to be served are experiencing homelessness
☐ 1- 25% of proposed students to be served are in foster care	☐ 25%-49% of proposed youth to be served are in foster care	☐ 50%-74% of proposed youth to be served are in foster care	☐ 75%-100% of proposed youth to be served are in foster care
☐ 1- 25% of proposed youth to be served are high school students that are one year older, or more, than the expected age for the grade in which they are enrolled.	☐ 25%-49% of proposed youth to be served are high school students that are one year older, or more, than the expected age for the grade in which they are enrolled	☐ 50%-74% of proposed youth to be served are high school students that are one year older, or more, than the expected age for the grade in which they are enrolled	☐ 75%-100% of proposed youth to be served are high school students that are one year older, or more, than the expected age for the grade in which they are enrolled
☐ 1- 25% of proposed students to be served reside in wards 5, 7, or 8	☐ 25%-49% of proposed youth to be served reside in wards 5, 7, or 8	☐ 50%-74% of proposed youth to be served reside in wards 5, 7, or 8	☐ 75%-100% of proposed youth to be served reside in wards 5, 7, or 8

Program Design/Services (28 points)

Unacceptable or Did Not Respond (1 point)	Acceptable (2 points)	Good (3 points)	Excellent (4 points)
□ Does not provide a general overview of the Mentorship Program **AND** □ Does not describe how students and mentors would apply for the mentorship program	□ Provides a general overview of the Mentorship Program **AND** □ Describes how students and mentors would apply for the mentorship program	□ Provides a general overview of the Mentorship Program **AND** □ Describes how students and mentors would apply for the mentorship program **AND** □ Describes accessibility of the application	□ Provides a general overview of the Scholarship Program **AND** □ Details how students and parents would apply for the Scholarship Program **AND** □ Details an accessible application process and multiple ways to apply **AND** □ Details supports available to assist students and families in applying
□ Does not describes a communication plan	□ Describes a communication plan	□ Describes a communication plan that targets families and students **AND** □ Describes a communication plan that can be implemented	□ Details an effective communication plan to reach the targeted students, their families and mentors **AND** □ Details a communication plan with specific methods and targets that are achievable and realistic to build awareness, including how the program will be marketed to reach English Learner communities
□ Does not describes the eligibility of the program	□ Describes the eligibility of the program	□ Describes the eligibility of the program **AND** □ Describes selection process **AND** □ Idicates format of mentoring sessions	□ Details clearly the eligibility of the program **AND** □ Details how targeted youth to be served will be identified and selected **AND** □ Details format of mentoring sessions, (i.e., one-one-one or group), activities and frequency of sessions

□ Does <u>not</u> describes the criteria and process for selecting mentors **AND** □ Does <u>not</u> detail how the organization will pair the adult mentors with youth mentees	□ Describes the criteria and process for selecting mentors **OR** □ Describes how the organization will pair the adult mentors with youth mentees	□ Describes the criteria and process for selecting mentors **AND** □ Describes how the organization will pair the adult mentors with youth mentees	□ Details the criteria and process for selecting mentors **AND** □ Details how the organization will pair the adult mentors with youth mentees in a meaningful way.
□ Does <u>not</u> describe oversight of the program **AND** □ Does <u>not</u> describe how mentorship relationship might be adjusted if there are conflicts of interest with the mentor and mentee	□ Describes oversight of the program **OR** □ Describes how mentorship relationship might be adjusted if there are conflicts of interest with the mentor and mentee	□ Describes oversight of the program **AND** □ Describes how mentorship relationship might be adjusted if there are conflicts of interest with the mentor and mentee	□ Details clearly te oversight of the program **AND** □ Details clearly how mentorship relationship might be adjusted if there are conflicts of interest with the mentor and mentee
□ Does <u>not</u> state any measurable objectives that the program will achieve	□ States at least one measurable objective that the program will achieve but does not identify the subject, behavior, assessement criteria and/or time period	□ States at least one measurable objective that the program will achieve and clearly identifies the subject, behavior, assessement criteria and time period	□ States three measurable objective that the program will achieve and clearly identifies the subject, behavior, assessement criteria and time period
□ Does <u>not</u> describe the evidence-based services and activities that will be implemented to achieve each objective	□ Describes the evidence-based services and activities (programs, models, instructional methods and techniques) that will be implemented to achieve each objective	□ Describes the evidence-based services and activities (programs, models, instructional methods and techniques) that will be implemented to achieve each objective **AND** □ Describes how the evidence-based intervention will be implemented with fidelity	□ Details the evidence-based services and activities (programs, models, instructional methods and techniques) that will be implemented to achieve each objective **AND** □ Details how the evidence-based intervention will be implemented with fidelity **AND** □ Includes citations for all research

Youth Involvement (12 points)

Unacceptable or Did Not Respond (1 point)	Acceptable (2 points)	Good (3 points)	Excellent (4 points)
□ Does not describe the strategies the program uses to recruit youth into the program or why recruitment is not an issue	□ Describes the strategies the program uses to recruit youth into the program **OR** □ Explains why recruitment is not an issue	□ Describes the strategies the program uses to recruit youth into the program **OR** □ Explains why recruitment is not an issue **AND** □ Describes successes or challenges encountered with recruitment strategies	□ Details the strategies the program uses to recruit youth into the program, including how the strategies reach the target population **OR** □ Explains why recruitment is not an issue **AND** □ Details if these recruitment strategies have been prievously used, and, if so, describes both the successes and challenges, or, if not, describes the rationale that suggests success
□ Does not describe the strategies the program uses to retain youth or why retention is not an issue	□ Describes the strategies the program uses to retain youth or why retention is not an issue	□ Describes the strategies the program uses to retain youth into the program **OR** □ Explains why retention is not an issue **AND** □ Describes successes or challenges encountered with retention strategies	□ Details the strategies the program uses to retain youth into the program and how they are aligned with youth development **OR** □ Explains why recruitment is not an issue **AND** □ Details if these retention strategies have been prievously used, and, if so, describes both the successes and challenges, or, if not, describes the rationale that suggests success **AND** □ Details how being retained in the program benefits the youth

Unacceptable or Did Not Respond (1 point)	Acceptable (2 points)	Good (3 points)	Excellent (4 points)
□ Does not describe youth involvement in the development or implementation of the program(s) **AND** □ Does not describe youth leadership opportunities in the design of the program	□ Describes youth involvement in the development or implementation of the program(s) **OR** □ Describes youth leadership opportunities in the design of the program	□ Describes youth involvement in the development or implementation of the program(s) **AND** □ Describes youth leadership opportunities in the design of the program	□ Details authentic youth involvement in the design of the program **AND** □ Details authentic youth leadership opportunities **AND** □ Provides examples of specific youth involvement and leadership opportunities **AND** □ Provides examples of changes made to program as a result of youth input

Program Coordination, Staffing, Quality & Sustainability (40 points)

Coordination (12 points)

Unacceptable or Did Not Respond (1 point)	Acceptable (2 points)	Good (3 points)	Excellent (4 points)
□ Does not describe how students participating in the program will travel to and from the program **OR** □ Does not provide assurances for attention to safety, health, and nutrition issues	□ Describes how students participating in the program will travel to and from the program **OR** □ Provide assurances for attention to safety, health, and/or nutrition issues	□ Describes how students participating in the program will travel to and from the program **AND** □ Provides assurances for attention to safety, health and/or nutrition issues	□ Details clearly how students participating in the program will travel to and from the program **AND** □ Details assurances for all of the following: attention to safety, health, and nutrition issues
□ Does not describe how the organization will ensure equitable access to its program for students, staff, and other program beneficiaries with special needs	□ Describes how the organization will ensure equitable access to its program for students with special needs **OR** □ Describes how the organization will ensure equitable access to staff with special needs	□ Describes how the organization will ensure equitable access to its program for students with special needs **AND** □ Describes how the organization will ensure equitable access to staff with special needs	□ Details the steps the program will take to ensure equitable access to, and participation in, its program for students with special needs **AND** □ Details the steps the applicant proposes to take to ensure equitable access to, and participation to staff and other program beneficiaries (families, contractors, volunteers) with special needs

□ Does not describe how the program will utilize partnerships to offer a broad spectrum of services to youth served. **OR** □ Does not indicate why partnerships are not a necessary component to programming.	□ Describes what partnerships.the program will utilize **OR** □ Indicates that partnerships are not a necessary component to programming.	□ Describes what partnerships the program will utilize and how they will offer support **OR** □ Provides valid reason that partnerships are not a necessary component to programming.	□ Describes how the program will utilize varoius partnerships to offer a broad spectrum of services to targeted youth to be served and provides example MOA(s)/Letter(s) of Support **OR** □ Details rationale for why partnerships are not a necessary component to programming.

Staff Qualifications (8 points)

Unacceptable or Did Not Respond (1 point)	Acceptable (2 points)	Good (3 points)	Excellent (4 points)
□ Does not provide an overview of the program staff	□ Provides anl overview of the program staff	□ Provides anl overview of the program staff **AND** □ Names and describes the key staff who will manage and deliver the program	□ Provides a detailed overview of the program staff, including staff roles **AND** □ Names and describes the key staff who will manage and deliver the program
□ Does not name and describe the staff that will manage the grant financials and reporting	□ Names and describes the staff that will manage the grant financials and reporting	□ Names and describes the staff that will manage the grant financials and reporting **AND** □ Describes the history and ability to manage a federal grant	□ Names and details the responsibilities of staff that will manage the grant financials and reporting **AND** □ Details a history of successfully managing federal grants **AND** Details how staff ensure grant funds are used for intended purposes.

Quality and Continuous Improvement (8 points)

Unacceptable or Did Not Respond (1 point)	Acceptable (2 points)	Good (3 points)	Excellent (4 points)
□ Does not describe training opportunities that will be made available to program staff or mentors	□ Describes training opportunities that will be made available to program staff or mentors	□ Describes training opportunities tthat will be made available to program staff *and* mentors	□ Details training opportunities that will be made available to program staff and mentors **AND** □ Details how the identified training aligns with a youth development approach

□ Does not describe program improvement or how the program measures quality **AND** □ Does not describe any changes made to the program based on data collected in previous years	□ Describes some program improvement and how the program measures quality **OR** □ Describes some changes made to the program based on data collected in previous years	□ Describes some program improvement and how the program measures quality **AND** □ Describes some changes made to the program based on data collected in previous years	□ Details a history of organization's commitment to the continuous cycle of improvement through measurements such as self-assessment, external assessment, or completed staff trainings **AND** □ Details changes made to the program based on data collected in previous years with examples of how those changes affect the youth served **AND** □ Details how youth are involved in the process of continuous improvement

Sustainability (12 points)

Unacceptable or Did Not Respond (1 point)	Acceptable (2 points)	Good (3 points)	Excellent (4 points)
□ Does not describe the organization's indirect costs **AND** □ If the organization's indirect costs are above 30%, does not explain why	□ Describes the organization's indirect costs **OR** □ Indicates if the organization's indirect costs are above 30%	□ Describes the organization's indirect costs **AND** □ If the organization's indirect costs are above 30%, explains why	□ Details the organization's indirect costs **AND** □ The description provided is justifiable to the size and scale of the organization **AND** If the organization's indirect costs are above 30%, provides detailed rationale for why
□ Does not describe how the organization plans to raise revenue **AND** □ Does not describe other sources of funding	□ Describes how the organization plans to raise revenue **OR** □ Dsescribes other sources of funding	□ Describes how the organization plans to raise revenue and fundraising strategies are varied **AND** □ Describes other sources of funding and status of funding	□ Details how the organization plans to raise revenue and the fundraising strategies are varied **AND** □ Details other sources of funding, status of funding, and has secured additional funds for the program

□ Does not describe strategies, resources, training opportunities, or other supports the organization has in place to support and sustain program mentors	□ Lists strategies, resources, training opportunities, or other supports the organization has in place to support and sustain program mentors	□ Describes strategies, resources, training opportunities, or other supports the organization has in place to support and sustain program mentors AND □ Describes successes and challenges sustaining program mentors	□ Details strategies, resources, training opportunities, or other supports the organization has in place to support and sustain OST youth workers, teachers, and volunteers AND □ Describes successes and challenges sustaining program mentors. If the strategies are new, describe the rationale that suggests success

Budget & Budget Narrative (12 points)

Budget (4 points)

Unacceptable or Did Not Respond (1 point)	Acceptable (2 points)	Good (3 points)	Excellent (4 points)
□ Does not include budget item details, quantities and cost per unit for all expenses	□ Includes budget item details, quantities and cost per unit for some expenses	□ Includes budget item details, quantities and cost per unit for all expenses AND □ Some line item expenses are described and justified	□ Include budget item details, quantities and cost per unit for some expenses AND □ All line item expenses described and justified, including calculations

Budget Narrative (8 points)

Unacceptable or Did Not Respond (1 point)	Acceptable (2 points)	Good (3 points)	Excellent (4 points)
□ Does not describe how the grant funds will be used	□ Describes how the grant funds will be used	□ Describes how the grant funds will be used and justifies costs	□ Details how the grant funds will be used and justifies costs AND □ All expenses align with program activities and youth development outcomes
□ The cost per hour is not appropriate AND □ The cost per student is not appropriate	□ The cost per hour is appropriate OR □ The cost per student is appropriate	□ The cost per hour is appropriate AND □ The cost per student is appropriate	□ The cost per hour is appropriate AND □ The cost per student is appropriate AND □ The cost per hour and student are justified
TOTAL POINTS		**/ 152**	